

# What is Time and Attendance?

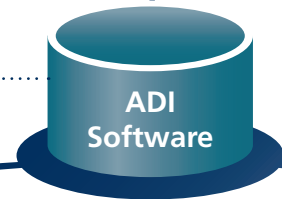
## + COLLECT

Collect employee punches and transactions



## + PROCESS

Calculate hours and apply rules, email notifications and apply Supervisor edits



## + REPORT

Generate Reports  
Export reports to Excel, PDF, etc

## + INTEGRATE

Integrate with Payroll and HR

